

**SOUL CITY
PRINTING TENDER
AUGUST 2014**

Annexure D

TENDER EVALUATION GRID

Evaluator: _____ Company being evaluated: _____

AREA	MAXIMUM SCORE	ACTUAL SCORE
TECHNICAL:	45	
Competitive pricing of paper stocks	10	
Capacity: ability to print both small and large print runs (web, litho and digital printing facilities)	10	
Fast turnaround times	10	
Environmentally sustainability	5	
Evidence of effective tracking and proof of delivery (POD) system	10	
EXPERIENCE & EXPERTISE:	40	
Organisation profile, team qualifications and skills	5	
Proven track record	10	
Adequate facilities	10	
Evidence of ability and willingness to project manage small and large print runs to deadline.	10	
Effective computerised accounting systems in place and a qualified, experienced, financial manager to implement sound financial management practices	5	
BUDGET & ADMINISTRATIVE:	25	
Realistic detailed budget	20	
BEE compliance	5	

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Evaluator's comments

Strengths	
Weaknesses	

Evaluator's signature

Name	
Signature	
Date	